



**MEMBERSHIP HANDBOOK
2019**

Chapter 1: Articles of Incorporation

Article I

SECTION 1. The corporation name shall be Minnesota Soaring Club.

SECTION 2. The purpose of this club is to encourage interest in aviation, To provide safe, economical flying and flight training in the art of soaring and flying; To own and/or lease, construct and/or buy and maintain sailplanes and other aircraft and equipment used in connection with soaring; To advance the knowledge of members in aeronautical and meteorological subjects; To conduct and participate in flying exhibitions; To advance the arts and sciences of soaring; To hold meetings for the purpose of discussing and acting upon corporation business and interchanging ideas relating to the art of soaring.

SECTION 3. Plan of Operation: The members shall contribute such sums to the corporation in the form of initiation fees, other fees or dues, for the use, operation and maintenance of the corporation property as the Board of Directors may determine as hereinafter set forth. The corporation shall have the power to bargain for, buy, lease, or sell such real or personal property and supply such facilities, installations, services, supplies and equipment as may be necessary or convenient to further the purposes of the corporation.

SECTION 4. The principal place for transacting the business of the corporation shall be Stanton Airport, Stanton, Minnesota.

Article II

The period of corporate duration of the corporate existence of this corporation shall commence on the approval of these articles by the Secretary of State and shall be perpetual thereafter.

Article III

Incorporators:

Charles Whitmore III, 2517 West 66th St., Minneapolis, Minnesota

Wells J. Horvereid, 13811 Knollway Drive, Minneapolis, Minnesota

George P. Ellison, 4907 W. Old Shakopee Rd., Minneapolis, Minnesota

Article IV

The management of this corporation shall be vested in the Board of Directors composed of not less than three members.

Article V

SECTION 1. Any person desirous of furthering the purposes of this corporation and participating in its programs may become a member upon approval by the Board of Directors and the payment of an initiation fee.

SECTION 2. No member shall be personally liable for corporate obligation to an extent greater than the total sum of his membership contribution paid into the corporation.

SECTION 3. This corporation shall have no capital stock and shall not be conducted for pecuniary profit.

Chapter 2: Minnesota Soaring Club History

FORMATION

The Minnesota Soaring Club was formed in the fall of 1959. The twenty-four men, led by the first president Charles Whitmore, labored for nearly a year to rejuvenate an old WW-II glider. The Schweizer TG-2 required about 3000 man-hours of labor before the first club flight was made September 2, 1960. The sailplane was initially tested with four auto tows. Then two aero tows for 95 minutes of flight time completed the FAA inspection.

SITE

MSC flight operations have always been located at Stanton Airport (formerly Carleton Airport), Stanton, Minnesota. The operation originally prospered, in part, due to the cooperation of the airport owners, Malcomb and Margaret Manual. In 1990 members of MSC and other pilots purchased the airport. Stanton Sport Aviation is committed to preserving Stanton Airport as a sport flying field. MSC flight operations continue to prosper thanks to the dedication and hard work of the members of Stanton Sport Aviation.

EARLY YEARS

Although all of the original members were power pilots, the Club established an instructional program so that anyone could participate. The countless hours volunteered by the early instructors - Whitmore, Wastvedt, Holler, Edwards, Bringentoff - enhanced the Club development. Within ten years, MSC attained operational and financial stability enjoyed by few soaring clubs.

ORIGINAL MEMBERS

Rusty Bringentoff	Howard Glaefke	Lachlan Ohman	Douglas Olson
Russ Christenson	Frank Hetznecker	Ken Perkins	George Shallbetter
Robert Clark	Harris Holler	Ell Torrance	Don Ullevig
Robert Crane	Jack Horner	George Ellison	Ed O'Conner
Roy Dale	Wells Horvereid	Chuck Whitmore	John Edwards
William Dean	Ken Kneen	Harry Meline	John Wastvedt

MSC MAJOR EQUIPMENT HISTORY

1959-64	Schweizer	TG-2	Two-Place	Used	Chicago
1961-64	Schweizer	1-26	Single	Used	Dallas
1964-71	Schweizer	1-26	Single	Used	Minneapolis
1964	Schleicher	Ka7	Two-Place	New	Germany
1968-84	Schleicher	ASK13	Two-Place	New	Germany
1971	Schleicher	Ka8b	Single	Used	Tulsa
1974-83	Schreder	HP13	Single	Used	Dallas
1976-84	Piper	PA-18	Towplane	Used	Stanton
1978-83	Grob	Astir	Single	Used	Texas
1983	Piper	PA-18	Towplane	Used	Stanton
1983	Schleicher	ASK21	Two-Place	New	Germany
1989-91	Schweizer	1-26	Single	Used	Minneapolis
1992-96	Schweizer	1-23	Single	Used	Maple Lake
1992	SZD	Owl	Two-place	New	Poland
1998	SZD	Junior	Single	Used	Edina

Chapter 3: By Laws

I. MEMBERSHIP CLASSES, RIGHTS, OBLIGATIONS

A. CLASSES AND LIMITS

There shall be eight classes of membership with maximums for each class as follows:

Active Member-----	Unlimited
Inactive Member-----	Unlimited
Family Member-----	Unlimited
Associate Member-----	Fifteen
Honorary Member-----	Five
FAST Member-----	Five
Sustaining Member-----	Unlimited
Phil Schacht Memorial Youth Member-----	Unlimited

B. QUALIFICATIONS

1. GENERAL QUALIFICATIONS:

Membership in the club shall be restricted to those people interested in aviation and the purposes of the club. They shall also meet current FAA regulations regarding glider pilot qualifications.

2. SPECIAL QUALIFICATIONS:

- a. **INACTIVE MEMBER:** Any paid up member may go on inactive status if he has been an Active member in good standing for at least two years. While on Inactive status the member's share fee shall remain with the club. See Chapter 3 Section I.E.2.a.
- b. **FAMILY MEMBER:** Family membership is available to persons of the immediate family of an Active member. Except for a husband or wife, such must be less than 23 years old and their Family membership will terminate at age 23. Each Active member is responsible for the financial obligations of their Family member(s). All Family memberships end with the termination/conversion of the responsible Active member.
- c. **ASSOCIATE MEMBER:** Associate members shall not be required to meet FAA regulations regarding glider pilot qualifications.
- d. **HONORARY MEMBER:** Honorary membership, by special resolution of the Board, may be conferred upon an individual provided the voting membership concurs with a two-thirds vote.
- e. **FAST MEMBER:** FAST membership may be granted to a person who is in possession of a valid Soaring Society of America FAST certificate certifying that the individual is a member of the Soaring Society of America and entitled to receive the benefits of FAST membership. A FAST membership is valid for 30 days beginning with acceptance of the FAST membership by the board. The Board may remove from these bylaws the FAST MEMBER class by a two-thirds (2/3) vote of the Board.
- f. **SUSTAINING MEMBER:** Sustaining membership may be granted to a person who donates their membership back to MSC. This membership category is created to allow members to donate their share equity back to the club. This could be done at resignation or while still an active flying member. This donation represents a gift towards the future of the MSC.

If donated at resignation, the share membership shall not be repaid. If donated while still an active member, MSC shall NOT repay the membership equity back to the sustaining member or their heirs (in the event of the death of the member).

Should the club liquidate its assets and pay out to membership, any sustaining member still active (not resigned or deceased) shall receive their equity payment. Should the club liquidate its assets and pay out to membership, any sustaining member who has resigned or is deceased shall have their membership payment amount donated to the SSA in lieu of repayment.

- g. PHIL SCHACHT MEMORIAL YOUTH MEMBER: A resigning member or their heirs may donate their share fee to the Phil Schacht Memorial Youth Membership scholarship program.

This membership category is created to honor the memory of Phil Schacht and his dedication to aviation youth. This category exists for the sole purpose of helping young soaring enthusiasts to obtain a glider rating.

The MSC board and/or a designated scholarship committee will administer this scholarship for the purpose of eliminating the membership fee and allowing youth members to join MSC. The scholarship will maintain some number of membership positions, available temporarily to youth for the duration of their flight training. Donated memberships above and beyond those needed to eliminate membership fees for Youth Memberships will be converted to cash to assist with flight fees for the scholarship program.

C. RIGHTS AND PRIVILEGES

1. GENERAL:

Each member shall share equally the rights and obligations of their particular membership class.

2. SPECIFIC MEMBERSHIP RIGHTS AND PRIVILEGES:

- a. ACTIVE MEMBER: Active membership is granted to those who have paid the share and membership fees or are Legacy Share Members (i.e., Full, 1/3, 2/3). The Active member will be entitled to participate in all Club activities, has full voting privileges, has full SSA membership paid for by the club, refundable equity, receives all Club mailings, and is the only class of member eligible for elective office.
- b. INACTIVE MEMBER: An Inactive member has the same rights and privileges of an Active member except the right to hold office and normal flying privileges. Limited flying privileges are extended for two days per year and are accumulative to a maximum of six days. The Inactive member shall pay regular Club fees for such flights.
- c. LEGACY 1/3 & 2/3 SHARE MEMBERS: Legacy fractional share members have the same rights and privileges as Active members except that they may not appoint Family members.
- d. FAMILY MEMBER: A Family member shall have the rights, privileges and obligations of an Active member except they may not vote or hold an elective office, shall not hold equity in the property of the club nor be entitled to any refund of membership fees. The total family [Active member plus Family member(s)] shall have priority for use of Club equipment equal to one membership. This membership includes SSA family membership paid for by the Club.
- e. HONORARY MEMBER: Honorary members have no flight privileges, and do not have the right to vote, hold office or share in the Club property. Upon the recommendation of the operations Director, such honorary members may be permitted to fly the Club aircraft, provided all checkout procedures are followed and the normal assessment for flying such equipment is made. Pilot in Command privileges require proof of current SSA membership.
- f. ASSOCIATE MEMBER: An Associate member may attend general meetings, social affairs and flying sessions. Members of this class have no glider flight privileges, cannot vote nor hold office nor hold any equity in the Club property. Members of this class are required to have a current SSA membership before they use any MSC equipment.
- g. FAST MEMBER: FAST members do not have the right to vote, hold office or hold any equity in the Club property. Under the direction of the Operations Director, such FAST members are entitled to receive the services outlined in the Soaring Society of America FAST Certificate.
- h. SUSTAINING MEMBER: Sustaining members shall maintain any and all privileges associated with their original membership class.
- i. PHIL SCHACHT MEMORIAL YOUTH MEMBER: Youth members are entitled to participate in all Club activities but do not have the right to vote, hold office, or hold any equity in MSC property.

D. DUTIES OF THE MEMBERS

The duties of the members shall be to attend meetings, to conduct themselves in a proper and fitting manner, to uphold the dignity of the Club at meetings and on the flying field, to be alert and mindful of the Club's interest; to exercise due caution and safety in flying; and to observe all state, local, Club and government flying rules and regulations.

E. APPLICATION

1. GENERAL: Application for membership shall be in writing, stating name and residence of the applicant, and signed by the applicant. All applications must be filed with the secretary.

New members shall be accepted on a probationary status for a period of 12 months. During this probationary period, the Board of Directors may reject the application. Should the Directors reject any new member during the probationary period, their share and membership fees shall be refunded in full. Other financial obligations are settled as specified in Section I.J.

2. SPECIAL:

- a. INACTIVE MEMBER:

- i. APPLICATION FOR INACTIVE MEMBERSHIP:

Application for transfer from Active to Inactive status shall be made by written request to the Club Secretary or Club Treasurer and this request shall be reviewed by the Board of Directors within thirty days for decision and reply, with Inactive status to become effective thirty days after application. The applicant shall not be delinquent in their Club payments.

- ii. APPLICATION FOR ACTIVE MEMBERSHIP BY INACTIVE MEMBER: Conversion from Inactive to Active membership shall be by written request to the secretary and the request shall be reviewed by the Board of Directors within 30 days. If the request is approved, it shall become effective within 30 days after application. If the member seeking conversion to Active status has been Inactive less than 18 months, then this member must pay to the Club the difference between Active and Inactive dues for the period of Inactive status.

- b. Conversion of Legacy 1/3 & 2/3 SHARE MEMBERS:

Fractional share members of record prior to December 31, 2018 can remain at their fractional level, to include voting fraction and dues levels, or convert to the full membership class existing subsequent to that date by paying the appropriate conversion fee. Prior to December 31, 2018 the conversion fee will be \$666.67 for 2/3 share members and \$1,333.33 for 1/3 share members. After December 31, 2018 fractional share members can convert to the new share class by paying the difference between the 2018 fractional Share Value (i.e., 2/3 share \$1333.33, 1/3 share \$666.67) and the current share and membership fees. No further fractional share applications will be accepted.

- c. FAST MEMBER:

- i. APPLICATION FOR FAST MEMBERSHIP:

FAST membership may be granted by at least two members of the Board of Directors upon notification, the surrender of the FAST certificate, and meeting such requirements as may be prescribed by the Board of Directors including the signing of a waiver in the form prescribed by the Board of Directors.

- d. Conversion of FAST MEMBERS:

A FAST member may convert their FAST membership to an Active membership by paying the difference between the FAST certificate value as defined by the Board of Director in Table 4 and the current club share and membership fees. In order to upgrade the membership, fulfill the requirements listed in section I.E.1.

- e. FAST MEMBER:
There shall be no share fee for FAST members.
- f. SUSTAINING MEMBER: Any Active or Inactive member may convert their membership to Sustaining category by presenting a written request to the Board of Directors.
- g. PHIL SCHACHT MEMORIAL YOUTH MEMBER: Youth may apply in writing to the Board of Directors or a committee (subsequently referred to as the "Youth Committee") established to manage the Youth Membership scholarship program.

F. MEMBERSHIP FEES AND DUES

The membership fees and dues shall be charged as set forth by the Board of Directors. Any change in the yearly dues or membership fees exceeding 25% in any one fiscal year shall require acceptance by 50% majority of the members present at a membership meeting at which a quorum of the membership is represented in person, by written ballot, or by proxy. Current membership fees and dues shall be tabulated in Chapter 4 following adoption, and revised schedules shall be mailed or emailed to the membership on adoption, and the dues and fees as set forth therein shall be of force and effect as though set forth in these By-Laws.

1. MEMBERSHIP FEES

- a. ACTIVE MEMBER: The Active share fee will be fixed at \$500 for non-Legacy members.
- b. INACTIVE MEMBER: The share fee equals the Active share fee.
- c. FAMILY MEMBER: The non-refundable membership fee per family member is established by the By-Laws.
- d. HONORARY - ASSOCIATE MEMBER: There shall be no share fee for honorary members or for Associate members.
- e. TRANSFER: Club membership is not transferable except as defined in paragraph I.K.
- f. SUSTAINING MEMBER: The share fee equals the Active share fee.
- g. PHIL SCHACHT MEMORIAL YOUTH MEMBER: The membership fee equals the Active membership fee and will be paid from the scholarship fund.

2. MEMBERSHIP DUES

- a. ACTIVE, INACTIVE, FAMILY: Membership dues are established by the Board of Directors and shall be published in Chapter 4 hereof and become of force and effect as though a part of these By-Laws.
- b. HONORARY: Honorary members shall pay no dues.
- c. ASSOCIATE: Membership dues are established by the Board of Directors.
- d. L E G A C Y FRACTIONAL SHARE MEMBERSHIP DUES: Legacy 2/3 and 1/3-share Active membership dues must be proportionately higher than Active member dues. These dues are established by the Board of Directors.
- e. FAST MEMBER: FAST members shall pay dues as established by the Board of

Directors and as listed in Table 4.

- f. SUSTAINING MEMBER: Sustaining members shall pay all dues in accordance with their original membership class.
- g. PHIL SCHACHT MEMORIAL YOUTH MEMBER: Youth members will pay dues as established by the Board of Directors or the Youth Committee.

G. DAMAGES

1. Any member shall be liable to the Club for damages suffered by the Club resulting from their own carelessness or negligence and which damages are not covered by Club insurance. Violation of Federal Aviation Agency regulations, Club rules, or local field rules shall be presumptive evidence of negligence.
2. In case of doubt of liability, a meeting shall be called by the Board to decide on the case in question.
3. Any damage assessments shall be payable by each and every member so assessed before he shall be allowed to make any further use of the Club's equipment, and the period of time to pay this assessment shall be determined by the board.

H. INDEBTEDNESS

1. Members are automatically ineligible to fly the Club equipment if any dues, flight charges, or assessments are over \$200.00 for thirty days in arrears as per Club billings. The Treasurer must notify all elected officers and the Director of Operations of ineligible members.
2. Any member whose dues, flight charges or assessments are six months in arrears shall be automatically expelled. Any member may petition to the Board to waive this section, and the Board shall have the authority to extend, dismiss or inflict this section at their discretion.

I. RESIGNATION, SUSPENSION, EXPULSION, DISCIPLINE

1. RESIGNATION: To resign, a member must present a written request to the Board. Resignation shall not take effect until at least thirty days after written request is presented to the board.
2. DISCIPLINE: If the conduct of any member shall appear to be in willful violation of the Code of Flying Regulations, By-Laws or other rules and regulations of the Club or prejudicial to the Club's interest, or if any member shall be in default for the payment of their dues or any other indebtedness to the Club, the Board of Directors may, by the affirmative action of the entire Board, suspend or expel such member. Before taking such action, a written copy of the charges must be served upon the member and the member given an opportunity to be heard before the Board of Directors in defense. A motion to reconsider the suspension or expulsion of a member may be made at the next regular meeting of the Directors, or at a special meeting called for this purpose, but not thereafter. The Board has the authority to investigate accidents and suspend member(s) of the Club for violation of good flying practices and the authority to expel said member(s) for unsafe operation of the Club equipment. Dues shall continue during the suspension period, and the member shall be reinstated automatically at the end of the suspension period.

In the event the Board of Directors do not vote unanimously for or against such action a quorum of Active members at any meeting at which a voting quorum is present may, by majority vote, suspend or expel a member for violation of FAA regulations, local field rules or for default in financial obligations to the Club.

3. TEMPORARY SUSPENSION: The Director of Operations may suspend any member and thereby temporarily deny such member all flying privileges of the Club. The temporary suspension may be

made for a prescribed duration at the next meeting of the Board or of the general membership. If no action is taken by the Board or general membership, the temporary suspension shall expire.

J. TERMINATION

A membership may be terminated due to resignation, expulsion, or by rejection of an applicant during the probationary period. Both new members accepted after December 31, 2018 and Legacy fractional members that convert to a full membership after December 31, 2018 that terminate their membership due to resignation or expulsion shall receive a refund of \$500. Legacy full share refunds will be fixed at \$1,500. Unless converted, Legacy 2/3 and 1/3 share refunds will be fixed at \$833.37 and \$166.67 respectively. A rejected applicant shall receive a full refund of the share and membership fees actually paid. Any debt of a terminating member whether for dues, usage, or damages shall become due at the time of termination. If the terminating member has the right to a refund any obligation will be deducted. If the obligation is greater than the refund the difference is to be paid within 60 days of the termination date, or claim for monies due will be entered and processed through the proper court of law.

K. DECEASED

If an MSC member dies, their membership will be terminated just as though they had written a letter of resignation to the Board. However, if the family of the deceased requests that the membership be transferred to another member of the family, the Board of Directors has the authority to approve/reject such a request provided the membership has no outstanding indebtedness to the Club.

II. ORGANIZATIONAL PROVISIONS

A. MEMBERSHIP AND BOARD MEETINGS: Notice, Agenda, Quorum, Rules

1. The quorum for membership meetings, at which any voting is conducted, shall be at least a majority of the Active members, either present or by written proxy, including at least one Club officer. The quorum for membership meetings conducting nonvoting business shall be at least 20% of the Active members, including at least one Club officer.
2. The quorum for all Board meetings shall be at least a majority of the Board.
3. Upon written request of at least fifty percent of the Active membership, a special meeting shall be called. All members shall receive at least 5 days' notice as to the time, place and subject matter of the special meeting, and that subject matter shall be the first item on the agenda.
4. Board meetings shall be held at the discretion of the Board or may be called at the discretion of the chairman of the Board. The Board shall meet at least once annually and no later than one month before the end of the fiscal year.
5. Unless otherwise ordered by a majority vote of the Active members present, or in the case of the Board of Directors by a majority vote of the Board, the order of business at all regular and special meetings shall be as follows:
 - a. Roll call and call to order by presiding officer
 - b. Reading of minutes from last meeting
 - c. Reports and statements of officers and committees
 - d. Unfinished business
 - e. New or miscellaneous business
 - f. Adjournment
6. Roberts Rules of Order Revised shall be the parliamentary authority on all matters not covered by these By-Laws.

B. VOTING

1. Active and Inactive members shall be allowed to vote on any matter requiring a vote of the general membership. Full-share members will be entitled to one vote and fractional share owners will be entitled to a fractional vote corresponding to the fraction of a full share they own either in person, by written ballot, or by proxy.
2. To be eligible to vote the member shall not have any charges or assessments of more than \$200.00 for more than thirty days previously to such voting. Treasurer shall supply a list of eligible voters to the Officers before any vote is taken.
3. When practical, polling of the membership shall be conducted by the Secretary or a person appointed by the board who will mail a ballot to each eligible member at least seven days prior to a voting meeting. The member may return the ballot by mail or bring it to the meeting.

4. It shall require a two-thirds (2/3) vote of the Board members present to effect passage of a resolution except when otherwise provided for by the By-Laws or Code of Regulations.
5. All Board matters shall require a majority of the Board members present to be passed.

C. OFFICERS AND BOARD OF DIRECTORS

1. The Officers of the Club shall be a President, Vice-President, Secretary and Treasurer. Immediately after taking office said officers shall, by a majority vote, appoint a Director of Operations and a Director of Equipment.
2. The Board of Directors shall consist of the President, Vice-President, Secretary, Treasurer and appointed directors.
3. The Board of Directors shall have full authority to act in any or all matters concerning the Club excepting those specified otherwise in the By-Laws. Obligations of the Club must be presented to and approved by the Board.
4. A seventy-five percent majority of the Active membership shall be required to impeach an Officer and/or member of the Board. A chairman, AD HOC, who shall not be a Club officer or director, shall be elected by the membership in attendance and shall preside.
5. In the event of a vacancy, the remaining members of the Board shall appoint a temporary officer to serve until the next regular meeting at which time a special election shall be held to fill the vacancy. The candidates shall be nominated from the floor. If a permanent officer is not elected within sixty days after the vacancy occurs, the temporary officer shall serve the remainder of the unexpired term.

D. QUALIFICATIONS AND DUTIES OF THE OFFICERS

1. **PRESIDENT:** An Active member to be elected annually. Duties:
 - a. Presiding officer at all meetings of the Club.
 - b. To appoint committee chairman.
 - c. Sign all acts or orders necessary to carry out the business of the Club.
 - d. Act as representative of the Club to outside persons and other organizations.
 - e. Long range planning
 - f. Chairman of the Board of Directors.
2. **VICE-PRESIDENT:** An Active member to be elected annually. Duties:
 - a. Presiding officer in the absence of the President.
 - b. To assume the duties of the President in case of illness, death, resignation or removal from office of the President.
3. **SECRETARY:** An Active member to be elected annually. Duties:
 - a. To record the minutes of all special and regular meetings of the Club.
 - b. To record the minutes of all meetings of the Board of Directors.
 - c. To call a meeting to order in the absence of the presiding officers.
 - d. To preserve all records, reports and documents of the Club except those specifically assigned to the custody of others.
 - e. To carry on the official correspondence of the Club and send notices of meetings to members. This activity may be delegated to a person appointed by the board or the secretary.

- f. Issue and attest all certificates of membership and keep a membership book containing the name and address of each member and the date of admission to membership.
 - g. Give all notices required by law or by the Code of Regulations or these By-Laws.
4. TREASURER: An Active member to be elected annually. Duties:
 - a. To receive, receipt for, disburse, record and be custodian of all funds connected with the business of the Club.
 - b. Provide financial reports.
 - c. Keep an accurate account of the finances of the Club on the books of the Club prepared and furnished for that purpose, and all books shall be open for inspection and examination by the officers or any committee of the members appointed for that purpose.
 - d. At the expiration of the term of office, he shall deliver all books, papers and property of the Club in their possession, together with all monies and rights of the Club, to their successor in office or to the President.
 5. DIRECTOR OF OPERATIONS: An Active member appointed annually by the new officers. The Operations Director must hold a glider commercial rating.

Duties:

 - a. To plan and schedule and keep an accurate record of all flying time.
 - b. To ground any or all aircraft for the safety of members because of weather or other hazardous conditions.
 - c. To make a report of flying activities to the Board at each meeting as to violations of rules and other operational matters.
 - d. To require a check ride at any time he feels a member is not proficient enough in flying skills, and may temporarily suspend a member for violations of rules and regulations. Such temporary suspension can only be lifted at the next regular or special meeting of the Board of Directors.
 - e. To serve on the Board of Directors.
 6. DIRECTOR OF EQUIPMENT: An Active member appointed annually by the new officers.

Duties:

 - a. To inspect and maintain all Club equipment and report on the status of such equipment.
 - b. To keep records necessary for proper accounting of operation of the equipment in close cooperation with the Treasurer.
 - c. To perform such work that he is able to do within FAA regulations and their own ability.
 - d. To ground any aircraft at their own discretion for the benefit of the Club from a viewpoint of safe operation.
 - e. To serve on the Board of Directors.

E. NOMINATION AND ELECTION OF OFFICERS

The President shall designate in August a nominations committee of three to present recommendations to the membership at the September meeting. Nominations will be made at the September meeting directly from the floor by Active members of the Club then present. If there are no contested positions the nominated officers shall be elected by acclamation. If any position is contested an election of all such officers will take place at the first regular meeting in October. Only Active members may be nominated and the election shall be by secret ballot. Officers elected shall take charge and be installed at the first regular meeting in January. All officers shall hold office for one year.

F. FISCAL YEAR

The fiscal year shall extend from January 1 through December 31.

G. FINANCE

1. **OPERATING EXPENSES:** The Board of Directors shall determine fees and flight charges necessary to provide adequate finances.
2. **DEPOSITORY:** The Club funds shall be deposited in a reliable banking institution and shall be made negotiable by presenting the signature of the Treasurer.
3. **LIMIT ON AUTHORITY TO EXPEND**
 - a. **Limit on Board.** No obligation shall be incurred by the Board in excess of the funds on hand without membership approval. Capital expenditures over \$2,500 must be approved by the membership. Such approval shall require a 75% majority of the members present or who have voted by written ballot or proxy.
 - b. **Limit on Officers.** Any elected officer of the Club may spend up to \$250.00 for the Club needs or activities.
 - c. **Limit on Members.** Members of the Club must obtain authorization from an officer or the Board prior to any expenditure.
4. **AUDIT:** Annually, at the end of the fiscal year, the books and accounts shall be audited by a special committee of two members appointed by the President. An independent audit shall be made at any time it is requested by the Board of Directors or by the written request of a majority of the Active members.
5. **CAPITAL MEMBERSHIPS:** From time to time, as needed, the Board may offer to all active members an opportunity to purchase a Capital Membership. By payment of a sum determined by the Board, a Capital Member will be excused from the payment of some portion of the monthly dues. At its discretion, the Board may terminate all or part of the outstanding Capital Memberships by repaying the original sum to the active member.

H. INSURANCE

Liability insurance shall at all times be carried to protect the Club. The Club may either purchase hull insurance to cover physical damage to aircraft or it may self-insure such risks.

I. CODE OF REGULATIONS

The Code of Flying Regulations and any other regulations deemed necessary by the members of the Club shall be adopted and have the same force and effect as if a part of these By-Laws, and will be in accordance with current Federal Aviation Regulations.

J. CLUB AFFILIATIONS

The Club shall become affiliated with reputable local, regional or national Soaring Societies at the discretion of the Board.

K. CLUB SYMBOL AND IDENTIFICATION

1. The Club may have an appropriate symbol which will best represent itself in accordance with the ideals and purposes set forth in the By-Laws.

2. The Club members may have an appropriate identification card attesting to their current status in the Club.
3. Any terminating member must return their Club identification card to the Secretary within ten days. Such cards are loaned to members and are Club property.

L. AMENDMENTS

1. Amendments, additions or changes to these By-Laws or to the Articles of Incorporation can be effected by a seventy-five percent vote of the Active and Inactive members.
2. In the event that the proposed amendment, addition or change is accepted, then it shall be effective immediately unless otherwise specifically provided.
3. Each member shall receive a current copy of these By-Laws.
4. Any change or amendment to the By-Laws shall be made on a yearly basis.

M. DISSOLUTION

Upon dissolution of the Club, three members shall be voted by the Club membership as trustees to handle the liquidation of the assets thereof, as soon as practicable, and pay all existing debts and liabilities in proportion to the final available capital including any money rightfully due to the members as refunds in accordance with the regulations of the Club. Any surplus shall be equally distributed among remaining members.